

**SOUTH CAROLINA AUTISM SOCIETY**  
Minutes of the Meeting of the  
Board of Directors  
May 5, 2007

<b>Members Present</b>	<b>Members Absent</b>
Tim Conroy	Cheryl Bauerle
Erik Drasgow	Denise Chastain
Becky Hughes	Renee Collins
Margaret Moore	Susan DuRant
Joyce Nielsen	Chris Heeringa
Erik Norton	Alex Holbert
Roy Williams	Susan Kastner
	Sarah Pope
	Susie Tolson
	Mitchell Yell

**STAFF PRESENT**

Craig Stoxen, Executive Director

**Call to order**

Joyce Nielsen called the meeting to order at 10:10 a.m. A quorum was declared. Introductions were made.

**Approval of minutes**

Roy Williams made a motion to approve the minutes. Margaret Moore seconded the motion. Motion carried.

**Autism Division Report**

Daniel Davis reported that the PDD Waiver is going fairly well. He explained the selection process and reported that there are 335 on the waiting list. There is an instructional video on the DDSN website. There are 12 providers across the state. Daniel also promised to get residential reports to Joyce Nielsen within the next week.

**Treasurer's Report**

Craig Stoxen reported in Mitchell Yell's absence. Craig presented the financial statement and noted one correction on the YTD Budget. Revenue exceeds expenses, even with the move to the new building.

**Director's Report**

For details, see the written report. Craig also reminded us of the golf tournament in June and asked for feedback from the board on signage for the new building.

**Legislative**

Ryan's Law has passed the Senate and now will go to the House.

**Consumer Review Panel**

Joyce Nielsen will try to set up Coastal visits in June. We still need volunteers for the Piedmont area.

**Capital Campaign**

Craig gave pledge forms for the capital campaign to each board member.

**New Building**

A contract has been signed for \$169,750.00. This includes the addition, re-siding, windows, painting, resurfacing the parking lot, overflow parking, gutters, and landscaping. The architect will donate his services. A security system will be added after the addition is complete.

**Audrey Horne Memorial**

Erik Drasgow made a motion to sponsor an award through ASA in memory of Audrey Horne. Roy Williams seconded the motion. Motion carried.

**Board Operating Policies**

We should look at board attendance and self assess ourselves as board members. Erik Norton will revise/edit the Board Policies draft and send out the edited version by May 15<sup>th</sup>. We can then review and make comments to Joyce and Craig so that we can adopt the policies at the next board meeting. In the future, we should work on goals and objectives for the society and in turn, Craig's evaluation. We should plan to work on these at the retreat.

**Audit Committee**

For best practices, we should establish a committee to meet with the auditor. This committee will consist of Margaret Moore, Tim Conroy, Joyce Nielsen, and Mitchell Yell.

**Board Retreat**

Margaret Moore mad a motion to change our August 18 meeting to August 25 due to conflicts of several board members. Erik Drasgow seconded the motion. Motion carried.

**Adjournment**

The meeting was adjourned at 1:37 p.m.