

# **SOUTH CAROLINA AUTISM SOCIETY**

Minutes of the Quarterly Meeting of the

## **Board of Directors**

SCAS Office, Columbia, S.C.

Saturday, August 3, 2002

### ATTENDANCE

#### Members Present

Ann Bishop  
Denise Chastain  
Erik Drasgow  
Michael Filippone  
Alex Holbert  
Becky Hughes  
Margaret Moore  
Denise Oxford  
Amy Weeks  
Mitchell Yell

#### Members Absent

Ute Anderson  
Shirley Ballard  
Cheryl Bauerle  
Maria Delgado  
John Edwards  
Denise Long  
Beverly McCarty  
Joyce Nielsen  
Mary Pate  
Aixa Rodriquez-Mariana

#### Staff Present

Craig Stoxen, Executive Director

#### Visitors Present

Daniel Davis, Director, Autism Division/DDSN

- Call to order, quorum, introductions

President Amy Weeks called the meeting to order at 10:03 a.m. A quorum was declared. Daniel Davis, recently named Director of the Autism Division, was introduced and welcomed.

- Autism Division Report – Daniel Davis

- 1- Restructuring of Autism Division – with the resignation of Dr. Koyle and retirement of Don Fender, Doctor Kathi Lacy, Associate State Director over the Policy Division, will now supervise Autism, Spinal Cord Injuries, Mental Retardation, Consumer Assessment and Quality Assurance. Daniel does not expect any negative impact of this structure on autism. Instead he expects a positive impact due to the fact that autism will be able to draw on some additional resources already available to mental retardation.
- 2- Camp Good Times – some budget cuts are expected for next year but unable to determine impact on camp at this time.
- 3- Residence in Charleston- due to unfavorable conditions at one of the houses arrangements are being made to purchase another house.
- 4- Curriculum for direct care staff- curriculum should be completed by October. CRP would like to peruse this curriculum before it is finalized. Daniel stated that this could be arranged. Division will use the autism specific portions of

this training standard and combine it with the Carolina Curriculum being promoted by David Rotholz.

- 5- SCAS can help Daniel by supporting long range plans to establish model classrooms, residencies, care clinics and home intervention programs.

- Approval of Minutes

Alex Holbert moved and Erik Drasgow seconded that minutes be approved as read. Motion carried.

- Treasurer's Report – Mitch Yell

Erik Drasgow moved and Margaret Moore seconded that audit be approved as presented. Motion carried. Statement of Financial Activity was received as information. The Treasurer's Report was received by consensus.

- Director's Report – Craig Stoxen

For details refer to the printed Director's Report. In addition, it was suggested that at the annual meeting special recognition be given to people who make meaningful contributions to the Society and the office staff.

## COMMITTEE REPORTS

1. Consumer Review Panel – Ann Bishop

First visits have been completed in Midland and Coastal. Reports have been made and responses received from the Autism Division for the Midlands. Response to Coastal will be forthcoming as soon as a Program Director's position is filled (August). No visits are being made in Piedmont at this time. Need to secure a chairperson to lead this effort in the Piedmont.

2. Conference Committee- Craig Stoxen

All plans are going well and on schedule.

3. Web-page – Denise Chastain

Denise was commended for doing an outstanding job with keeping the web-page current.

4. Legislative Report – Craig Stoxen

See Director's Report.

- OLD BUSINESS

ASA Update - Refer to printout concerning standards chapters are expected to meet.

- NEW BUSINESS

1. Logo Review – See printed sheet for more information. After discussion, Margaret Moore moved and Erik Drasgow seconded that the Society have a logo professionally designed at a cost of \$350.00. Motion carried.

2. Restructuring – Craig presented an outline of how he felt the office staff should be structured. (see printout). The plan was accepted by consensus.

3. Nominating Committee – Amy Weeks appointed the executive committee to serve as the nominating committee. Report will be ready for annual meeting.
4. Next board meeting will be Nov. 9.
5. Erik Drasgow raised the question of how can we as a society impact the process for training direct care staff and raise the level of skill development for supervisors and others directly responsible for the welfare of autistic clients. He expressed a real concern about training the total DDSN staff in competency for direct care giving. After discussion it was decided that the best approach would be to involve the Partnership and then approach Dr. Butkus about this matter. Craig will follow-up.
6. Executive session – Amy Weeks (Craig absent) Concerning a raise in salary for Craig Stoxen. After discussion, a motion was made by Michael Filippone and seconded by Denise Chastain that Craig receive a \$5,200.00 increase in salary and a \$1,400.00 increase in deferred compensation for a total increase of \$6,600.00 retroactive to August 1, 2002. Motion carried.

The board expressed concern about low membership compared to the number of clients served. After much discussion, the board issued a challenge to Craig to have the office staff devise plans that would result in increased membership. Perhaps something could be put into effect during annual meeting.

Adjournment – The meeting was adjourned at 2:08 p.m.

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Amy Weeks, President

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Ann Bishop, Secretary