

# South Carolina Autism Society

Minutes of the Quarterly Meeting of the  
Board of Directors  
July 17, 1999

## ATTENDANCE

### Board Members Present

Ann Bishop  
Denise Chastain  
David Coats  
Erik Drasgow  
Denise Long  
Melanie Marquis  
Beverly McCarty  
Margaret Moore  
Joyce Nielsen  
Amy Weeks

### Board Members Absent

Shirley Ballard  
Ken Boggs  
Margo Cook  
John Edwards  
Gaye Hartley  
Alex Holbert  
Denise Oxford  
Becky Shippy  
Mitch Yell

### SCAS Staff Present

Craig Stoxen, Executive Director

### Guest Presenter

Don Fender, Director, Autism Division/DDSN

### Call to order, quorum

President Joyce Nielsen called the meeting to order at 10:20 am. A quorum was declared.

### Approval of minutes

Add Denise Chastain to "Board Members Present" and add Denise Long to "Board Members Absent".

Under "Autism Division Report", change Sandy McCloy's title to "Regional Administrator".

Under "Resignations", change term "ex-officio" to "honorary".

Denise Long moved that the above changes be made to the minutes, Beverly McCarty seconded, motion carried.

### Introductions

Joyce Nielsen welcomed new board member Amy Weeks from Aiken.

### Autism Division Report – Don Fender

1. Financial Projections – Print out of use of funds for 1994-99.
2. Expansion Plan for 2000 – proposed service expansion print-out.
3. Use of additional funds in 2000 should such funds become available – print out.
4. SCDDSN – Service Expansion Plan – services which also benefit people with autism include a) alternative residential placements; b) UAP training contract; c) employment initiatives – job coach services.

### Director’s Report – Craig Stoxen

1. Legislative Update – see printed report
2. Craig recommended that the society purchase a new copier for \$6,096.00 not to exceed \$7,000.00. - Beverly McCarty made a motion that copier be purchased from available funds to include additional charges for service contract. Denise Long seconded, motion carried.
3. A new computer is needed in the office and will be purchased in the near future.
4. See Craig’s printed report regarding staffing needs.

### President’s Report – Joyce Nielsen

ASA Conference

### Treasurer’s Report – David Coats

David Coats reviewed the audit, the tax return and the proposed budget as printed. Melanie Marquis moved that the board approve the revised 1999 budget as printed. Erik Drasgow seconded, motion carried.

### Committee Reports

- A - Annual Conference – Craig Stoxen  
Plans are on schedule for November 18, 19, 20 at the Adams Mark Hotel.
- B - Bylaws – Joyce Nielsen  
We must submit bylaw changes to membership 15 days before annual meeting.
- C - Consumer Review Panel – Ann Bishop  
Site visits have been made to four of the five residential facilities in the Midlands. Reports have been completed and sent to Director of the Autism Division/DDSN. A response is expected within two weeks. Plans are being made for visits in the Piedmont and Coastal Region over next two months.
- D - Fundraising – Craig Stoxen  
\$2000.00 was raised on golf tournament. Alex Holbert was commended for a job well done. Joyce Nielsen challenged board to begin collecting items for silent auction.
- E - Information and Referral – Craig Stoxen  
The cooperative effort with Autism Division/DDSN to disseminate information continues.
- F - Legislative – Craig Stoxen  
Reviewed earlier on agenda.
- G - Nominating – Beverly McCarty  
Amy Weeks will fill the at large position held by Alex Holbert.  
Tim Daugherty will fill the 1998-2000 at large position. The nominating committee will seek to fill one at large position for 2000-2004. The recommendation was approved unanimously.

## OLD BUSINESS

1. Web Page – Denise Chastain plans to have the Web Page ready to announce at the annual meeting.

## NEW BUSINESS

- A - Executive Director's salary increase – Joyce Nielsen – in Executive Session.  
Due to new allocations funds are now available to increase Craig's salary by \$20,000.00 per year. \$10,000 is available for the remainder of 1999. Beverly McCarty made the motion that the Executive Director's salary be increase by \$20,000.00 annually to compensate for the increase in both administrative and supervisory responsibilities. David Coats seconded. The SCAS annual budget will increase from \$ 124,000 to \$ 290,000. This would make his a comparable salary with other executive directors of like non-profit organizations. Guidelines distributed by United Way. The motion carried.
- B - AIR Video – Craig Stoxen  
Excellent presentation.
- C - Cycle USA – Craig Stoxen  
Postponed until 2001. Will request more information before committing to participate.
- D - ASA Conference – Craig Stoxen  
Will be held in Atlanta, July 2 – 5, 2000. Suggest that we have a "SC Get Together Night".
- E - Next board meeting will be held in Myrtle Beach on October 9. Denise Long will take minutes in Ann Bishop's absence.

## Adjournment

A motion was made by Melanie Marquis, seconded by Margaret Moore that the meeting be adjourned at 2:10 pm. Motion carried.

*Ann Bishop*

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Ann Bishop, Secretary