

Board Approved April 24, 1999

South Carolina Autism Society
Minutes of the Quarterly Meeting of the
Board of Directors
January 23, 1999

ATTENDANCE

Board Members Present:

Ann Bishop
Denise Chastain
David Coats
Gaye Hartley
Alex Holbert
Melanie Marquis
Beverly McCarty
Margaret Moore
Joyce Nielsen
Denise Oxford
Becky Shippy

Board Members Absent:

Shirley Ballard
Ken Boggs
Margo Cook
Erik Drasgow
John Edwards
Angela Fender
Denise Long
Mitch Yell

SCAS Staff Present:

Craig Stoxen, Executive Director

Guests Presenters:

Don Fender, Director, Autism Division, DDSN
Jan Mandeville

Call to order, quorum

President Joyce Nielsen called the quarterly board meeting to order it 10:20 a.m. A quorum was declared.

Introductions

Joyce welcomed new board member Denise Oxford.

Approval of agenda

The agenda was approved as printed with a notation that we would need some flexibility in order to accommodate the time schedules of some reports. Becky Shippy moved, Margaret Moore seconded. Motion carried.

Approval of Minutes

Melanie Marquis moved, David Coats seconded that minutes be approved as printed. Motion carried.

Autism Division Report- Don Fender

1. Financial Goals

A. Family Support - new monies will provide for additional waiver slots now being filled. Residential - new monies will provide residential placements for 10 people. Five have been filled and five more will be filled by the end of the fiscal year.

New Medicaid program will provide additional rehabilitative services for 10 People.

2. CARE - Program in Charleston is going well. Plans to expand in Midlands and Piedmont are underway.

3 Midland. Regional Consultant will hopefully be hired in next two weeks.

4 Distributed brochure "Planning Today For Your Child's Tomorrow"

5 University Affiliated Program is developing a lending library for convenience of professionals and. parents.

6. Person Centered Facilitators - Division will gladly address any concerns that result from Person Centered Planning meetings

7. The two remaining contractual arrangements with school districts will end this year. The two districts are Horry and Florence. The division will continue to provide consultation and Training.

Beverly McCarty asked for info regarding summer camp and website. Funding is available for camp. The website is being redesigned so parents can discuss issues and concerns.

State Budget Funds - Jan Mandeville

Jan reported that funds are available through the Legislator that could be used to educate parents in processes that would help guide them through their child's public school years. Society needs a core group to proceed with applying for the funds. The Dept. of Education would be approached about being the pass through agency. Members of this core group will be Beverly McCarty, Jan Mandeville, Craig Stoxen, Melanie Marquis, and Denise Oxford.

Craig distributed the current booklet giving names of legislators.

Craig Stoxen's Evaluation - Joyce Nielsen (Craig not present)

First Joyce commended Vickie for outstanding job performance. She asked that board members do more volunteer work at the Society office in order to help with the increasing workload. Jan Mandeville highly commended Craig for outstanding leadership. Joyce read the overview of Craig's work for the year 1998.

Joyce called for a motion to set up an ad hoc committee to do Craig's evaluation within 2 weeks. Denise Oxford moved, Melanie Marquis seconded, motion carried.

David Coats moved, Denise Chastain seconded that Craig receive a raise of 10% to 20% retroactive to December anniversary date at the advice of the ad hoc committee. Motion carried. Denise Oxford moved, Alex Holbert seconded that the ad hoc committee submit a written proposal regarding a bonus based on grants. This proposal shall be submitted to board members within six weeks. Motion carried. Joyce named the following ad hoc committee David Coats, Margaret Moore and Joyce Nielsen.

Fund Raising – Alex Holbert

Alex gave a great report of plans for the golf tournament planned in Myrtle Beach. He encouraged participation by all board members so that this tremendous endeavor will be successful. The tournament will be held May 22 at Quail Creek Golf course located between Conway and Myrtle Beach.

Director's report - Craig Stoxen

1. Craig reviewed his director's report as printed
2. Task Force

Some parents have shown interest in trying to get S C. doctors interested in medical treatments for autism. The Society and the Autism Division is willing to support this effort.

The following people were named to serve as a task force to pursue this concern:

Bill Bishop
Becky Shippy
Ron Shippy
Joe Hefferman

3. Legislative Drop-in - Craig Stoxen

Midlands - Feb. 17

Coastal and PeeDee - Feb. 24

Piedmont – March 3

Society should have 5 people present each day.

President's report - Joyce Nielsen

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The president commended Vickie and Craig for their efficiency in leadership and work. She encouraged more volunteer assistance. She asked that each of us review Robert's Rules of Order periodically so that our organization will run as smoothly as possible.

Treasurer's Report - David Coats

David reviewed the treasurer's report as printed.

Denise Chastain moved, Becky Shippy seconded that the 1999 budget be approved as printed. Motion carried.

Becky Shippy moved, Denise Oxford seconded that the board approves the bank signature card changes. Names used on cards are President, V. President, Treasurer, and Ex. Director. Motion carried.

Alex Holbert moved, Becky Shippy seconded, that the board approves a credit card for the Society. Motion carried.

COMMITTEE REPORTS

Annual Conference – Craig Stoxen

A place and date have not yet been confirmed.

Bylaws - Joyce Nielsen

Denise Oxford moved, Alex Holbert seconded, that rules be suspended in order to discuss issue. Motion carried. At issue is the composition of the Executive Committee. Joyce suggested that we change the composition to 4 elected officers plus 1 at large member. After discussion Denise Oxford moved, Alex Holbert seconded, that we go back to Robert's rules of order. Motion carried. Board will vote to adopt this bylaw change at the next board meeting. This will be voted on the next annual meeting.

Consumer Review Panel – Ann Bishop

The committee met before board meeting to review rough draft of CRP Orientation Training Manual. Committee will give final feedback on draft within 2 weeks. Ann called for volunteers willing to serve as visitors when all plan are in place

Information and Referral – Craig Stoxen

Craig is working on an improved packet that would include a three ring binder for accumulating information through the years.

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Legislative Report – Joyce Nielsen

Joyce reported that the entire board of directors acts as a legislative committee.

Membership Report – Joyce Nielsen for Denise Long

A membership committee meeting is set for Feb. 12 at 10:00 at the Society office. Joyce made new committee assignments. A new list will be mailed to the board.

OLD BUSINESS

Beverly reported that the pediatric flier project will be addressed again at a later time.

NEW BUSINESS

Retreat date – to be announced

Autism Awareness Month – to be announced

Next board meeting – will meet in Greenville

Family Voices – meets in Washington DC Feb 6-9. Craig will attend.

E-Mail address – Craig@SCAutism.org – Vstowe@SCAutism.org

Vickie is preparing a webpage.

The meeting was adjourned at 3:10.



Joyce Nielsen, President

Ann Bishop, Secretary